

State Medical Board of Ohio

FACTS about Staggered License Renewal

What is “staggered renewal”?:

“Staggered renewal” is defined as a method of shifting Ohio massage therapist license expiration dates from a single date of expiration for all licensees to variable expiration dates based upon the first letter of the licensee’s last name.

The staggered renewal method provides funding for the Medical Board on a continual basis as contrasted to biennial funding.

Initial Licensure:

The initial application fee a massage therapist pays is to cover the cost of processing the application and issuing a certificate and wallet card. Once a certificate is issued, a massage therapist may practice without paying a further fee until their renewal group is required to renew. The time period before a massage therapist is required to renew will vary, sometimes significantly, depending on when the license is issued and when your renewal group is required to renew. The chart below indicates when the renewal application is mailed for each renewal group.

Name Changes:

The licensee’s renewal group will be based upon the first letter of their last name at the time of their initial license. Should there be a name change; the licensee will remain in their originally assigned group for all subsequent license renewals.

Licensee Renewal Chart:

The table below summarizes the renewal cycle.

First initial of licensee's last name	License expiration date
JAN 1, 2017- A-B	7/1/17
OCT 1, 2016- C-D	4/1/17
JULY 1, 2016- E-G	1/1/17
APRIL 1, 2016- H-K	10/1/16
JAN 1, 2016- L-M	7/1/16
OCT 1, 2015- N-R	4/1/16
JULY 1, 2015- S	1/1/16
APRIL 1, 2015- T-Z	10/1/15

**THE MONTH, DAY & YEAR ENTERED BEFORE LETTERS ARE RENEWAL MAILINGS
RENEWAL NOTICES ARE MAILED SIX MONTHS PRIOR TO THE EXPIRATION DATE**