

**Record of board meetings; recording, filming, and photographing of meetings.**

- (A) The minutes of board meetings, upon approval by the board, shall constitute the official record of its proceedings. Audio recordings of meetings made for the purpose of facilitating the transcription of minutes shall be considered transitory documents. All board meetings shall be open to the public as provided in section 121.22 of the Revised Code.
- (B) In order to promote the orderly transaction of business, any party intending to broadcast, televise, record or photograph any board meeting shall provide notice of such intent to the board within at least twenty-four hours prior to the scheduled meeting; provided, however, that the board shall not refuse permission to broadcast, televise, record or photograph a meeting based solely upon a determination that prior written notice was not provided in a timely fashion.
- (C) Board meetings may be broadcast, televised, recorded or photographed in accordance with the following guidelines:
- (1) The presiding officer of the board or ~~his/her~~ his or her designee shall designate a reasonable location or locations within the meeting room from which the broadcasting, televising, recording or photographing may take place;
  - (2) The broadcasting, televising, recording or photographic equipment employed at the board meeting shall be silent, unobtrusive, self-contained and self-powered so as not to interfere with any individual's ability to hear, see and participate in the meeting and so as not interfere with the orderly transaction of board business; and
  - (3) If the presiding officer or ~~his/her~~ his or her designee determines that such broadcasting, televising, recording or photographing is interfering with the orderly transaction of board business, is inhibiting a participant's presentation to the board or is interfering with the dignity of the proceedings, the presiding officer or ~~his/her~~ his or her designee may terminate or limit such broadcasting, televising, recording or photographing in accordance with current requirements of law.

Effective: 02/28/2004

R.C. 119.032 review dates: 11/17/2003 and 03/25/2007

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4731.05  
Rule Amplifies: 121.22, 4731.05, 4731.06,  
4731.07  
Prior Effective Dates: 1/1/82, 4/30/90