



June 24, 2020

Dear Local Health Department or Healthcare Provider,

In June, Governor DeWine announced the expansion for COVID-19 testing in Ohio and has encouraged anyone who would like a test, including those who are low-risk or asymptomatic, to contact their health care provider or go to a testing site for one. The Ohio Department of Health (ODH) is working to maximize testing to save lives and protect and improve the health of all Ohioans in support of Governor DeWine's initiative.

Testing supplies have been allocated to local jurisdictions during the past few months. ODH will be transitioning from the allocation process to the formal request process through county Emergency Management Agencies (EMAs). As resource needs continue to be identified by health departments and healthcare providers, please reach out to request specimen collection kits or additional testing resources related to COVID-19 as soon as you or any of your partners, especially those in congregate settings, need additional supplies.

To request resources from ODH, please follow the procedures in the *How to Request Resources Through Your County EMA* document and use the electronic *ODH-Adapted ICS 213 Resource Request (RR)* form [documents attached]. This will ensure the ability of the ODH Receipt, Store, Stage (RSS) warehouse to expedite all requests. Resource requests will be filled based on the availability.

When requesting to specimen collection test kits, resources and/or additional supplies related to COVID-19 testing from your county EMA, please be prepared to provide the following information:

- Complete point of contact information for the requesting entity (name, phone number, email address).
- Product quantity and item description.
  - If specific products are required for the mission, ensure all details are included in the resource request.
- Logistical information (delivery location and any special instructions).
- Due date for fulfillment of resource request.

Thank you for your diligence in protecting and meeting the needs of Ohioans during this critical time. These efforts are vitally important as we move our state toward a healthier future.

Sincerely,

Lance D. Himes  
Interim Director  
Ohio Department of Health